

AMENDMENTS TO PREPAID LEGAL SERVICES PLAN

Pursuant to 27 N.C. Admin. Code Chapter 1, Subchapter E, § .0306 of the North Carolina State Bar Regulations for Organizations Practicing Law, amendments to prepaid legal services plans and other documents required to be filed upon registration of the plan shall be filed in the office of the North Carolina State Bar no later than 30 days after the adoption of such amendments. **Please note that, pursuant to section .0306, amendments “may not be implemented until” they are accepted by the North Carolina State Bar.** Furthermore, pursuant to the requirement of section .0306 that amendments be completed “in the same manner as the initial registration,” the declaration on page 2 must be completed by the plan owner or sponsor. This form should be filed with the Secretary of the North Carolina State Bar at the following address:

Secretary of the North Carolina State Bar
c/o Joshua T. Walthall, Deputy Counsel
North Carolina State Bar
PO Box 25908
Raleigh, NC 27611

Current Plan Name: _____

Current Plan Number: _____

Current Date: _____

Please provide complete responses to only the items listed below that you would like to amend. There is no need to complete items that you do not wish to change. If more space is needed to respond to an item, you may attach additional documents to this form. **Regardless of how many items are changed, the plan owner or sponsor must complete and sign the declaration on page 2.**

1. New Name of Legal Services Plan: _____
2. New Name of Plan Sponsor: _____
3. New Name of Registered Agent or Entity Owning Plan in North Carolina: _____
4. New Name of Plan Administrator: _____
5. Names, addresses, and telephone numbers of all new attorneys responsible for furnishing legal services in the plan (**note: certification forms are required for each new attorney**): _____

6. This amendment form includes attachments detailing the following information:
 - _____ New terms of the legal services plan
 - _____ New schedule of benefits
 - _____ New subscription charges
 - _____ New participating attorney agreement
 - _____ New attorney certifications for new participating attorneys

7. New Address of Plan: _____
8. New Telephone Number of Plan: _____
9. New Address of Registered Agent of Plan or Entity Owning Plan in North Carolina:

10. New Telephone Number of Registered Agent of Plan or Entity Owning Plan in North Carolina:

11. New Address of Plan Administrator: _____
12. New Telephone Number of Plan Administrator: _____
13. New person to be contacted by the North Carolina State Bar:

14. New address of person to be contacted by the North Carolina State Bar:

15. New telephone number of person to be contacted by the North Carolina State Bar:

16. For any other amendments not listed above, please attach any documents or information explaining, in detail, the changes you desire to make and check the box below to indicate that such attachments are included.
- ☐ I would like to make an amendment not listed above and have attached documents to that end.

17. Declaration

I have read the foregoing form and examined the attachments. All statements and attachments are true and correct to the best of my knowledge. I understand that the amendments to this plan may not be implemented until the amended plan is registered with the North Carolina State Bar in accordance with 27 N.C. Admin. Code Chapter 1, Subchapter E, §§ .0305 and .0306 of the North Carolina State Bar Regulations for Organizations Practicing Law.

Date

Signature of Plan Owner or Sponsor

Type or Print Name of Plan Owner or Sponsor

Title

Address

Phone Number

Amended 5/2014