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Date

North Carolina State Bar  
Attn: Ms. Dottie Miani  
P. O. Box 25908  
Raleigh, NC 27611-5908

Re: Application of (name of student) for Certification Pursuant to the Rules  
Governing the Practical Training of Law Students

Dear Ms. Miani:

Please take notice that during the period commencing (date), and ending (date), I will provide adequate supervision of the above applicant, (name of student), in accordance with the North Carolina Rules Governing the Practical Training of Law Students. (Name of student) is a student at the (name of law school).

In the event that my supervision of (name of student) should cease prior to (date), I will promptly notify you of that fact.

Sincerely,

(signature)  
Attorney Name  
Attorney Firm  
Attorney Street Address or PO  
Attorney City, State And Zip